



Leicester
City Council

**EXTRAORDINARY MEETING OF THE
NEIGHBOURHOOD SERVICES AND COMMUNITY INVOLVEMENT
SCRUTINY COMMISSION**

DATE: TUESDAY, 20 AUGUST 2013
TIME: 5:30 pm
**PLACE: The Oak Room, Ground Floor, Town Hall, Town Hall
Square, Leicester. LE1 9BG**

Members of the Committee

Councillor Cutkelvin (Chair)
Councillor Gugnani (Vice Chair)

Councillors Bhatti, Cleaver, Corrall, Desai, Grant and Naylor

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Mike Keen (Democratic Support Officer):

Tel: 0116 2298817, e-mail: Mike.Keen@leicester.gov.uk

Kalvaran Sandhu (Members Support Officer):

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INFORMATION FOR MEMBERS OF THE PUBLIC

ACCESS TO INFORMATION AND MEETINGS

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council. Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. There are procedures for you to ask questions and make representations to Scrutiny Commissions, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

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You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, King Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

WHEELCHAIR ACCESS

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

BRAILLE/AUDIO TAPE/TRANSLATION

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

INDUCTION LOOPS

There are induction loop facilities in meeting rooms. Please speak to the Democratic Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Mike Keen, Democratic Support on (0116) 229 8817 or email Mike.Keen@leicester.gov.uk or call in at the Town Hall.

Press Enquiries - please phone the Communications Unit on 252 6081

PUBLIC SESSION

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. PETITIONS

The Monitoring Officer to report on the receipt of any petitions received in accordance with Council procedures.

4. QUESTIONS, REPRESENTATIONS, STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations or statements of case, received in accordance with Council procedures.

5. COMMUNITY SERVICES CHARGING SCHEME [Appendix A](#)

The Director of Neighbourhood Services presents a report that sets out information regarding the response to the new charging scheme for the Council's community centres.

The Scrutiny Commission is asked to note and to provide comments on the information provided and the responses received regarding the proposal to introduce a new charging scheme from 1st September 2013.

6. CUSTOMER SERVICES CENTRE RELOCATION [Appendix B](#)

The Director Information and Customer Access presents a report that briefs the Scrutiny Commission on the move of the Customer Service Centre from New Walk Centre as well as the move of the Revenue and Benefits front of house service from Wellington House.

Officers will be present at the meeting to respond to questions raised.

7. CITY WARDEN SERVICE [Appendix C](#)

The Director Environmental and Enforcement Services presents a report, to be supplemented by a presentation, summarising the changes to the City Warden Service following a review recently undertaken.

The views of the Scrutiny Commission are sought on the future working arrangements and priorities for the City Warden Service.

8. ANY OTHER URGENT BUSINESS

